

Thayne Senior Center Fundraising Committee

Charter

Purpose: The Fundraising Committee is a standing Committee in support of the Thayne Senior Center and reports to the Board of Directors. The Fundraising Committee shall assist the Board of Directors in raising funds in support of the Thayne Senior Center short-term and long-term funding needs.

Authority: The Fundraising Committee has authority to carry out its responsibilities as outlined in Article IV of the Thayne Senior Center By-Laws.

Members: The Fundraising Committee will have a minimum of five (5) members. The Fundraising Committee Chairperson shall be a Board Member appointed by the Board of Directors. The Fundraising Committee encourages participation by the full Board of Directors in fundraising efforts, and will identify and recruit community leaders to serve on the Fundraising Committee. Members of the Fundraising Committee are volunteers from the community with a diverse knowledge and interest in fundraising, community networks, and development experience.

Meetings:

- The Fundraising Committee shall meet at least monthly and more often as deemed required by the Fundraising Committee Chairperson.
- A simple majority of the Fundraising Committee members shall constitute a quorum.
- The Fundraising Committee may communicate by telephone or other electronic communication means.
- The Fundraising Committee Chairperson shall keep a written copy of the Fundraising Committee meeting minutes and forward a copy to the Board of Directors Secretary.
- The Fundraising Committee shall submit a written summary of Fundraising Committee activity to the Board of Directors at each Board meeting.

Responsibilities:

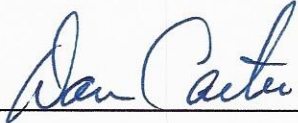
Chairperson – The Chairperson is the point of contact for the Fundraising Committee, shall schedule and organize meetings, add or remove committee volunteers as needed at any time without cause, and report Fundraising Committee activities and recommendations to the Board of Directors.

Members – The Members shall attend meetings as called by the Chairperson to establish a committee quorum, provide expertise and experience to the Fundraising Committee as needed, and carry out the actions of the Fundraising Committee.

- Work closely with the Board, Center Director and Finance Committee to understand the short-term and long-term funding needs.

- Utilize existing Thayne Senior Center data/information to identify potential fundraising sources.
- Focus on a broad range of fundraising and outreach efforts, including but not limited to: federal/state/local grants, foundations, corporations, community organizations, individuals, and planned giving programs.
- Evaluate fundraising plans and strategies.
- Set priorities for fundraising efforts.
- Regularly review the fundraising plan to ensure progress toward fundraising goal.
- Monitor the Thayne Senior Center's communications to donors and maintain information regarding donations.

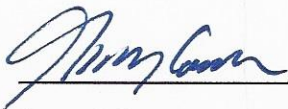
The Fundraising Committee shall review its Charter at least biannually and recommend any proposed changes to the Board of Directors for review and approval.



Board President



Date



Board Secretary



Date